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NEWS FROM NATIONAL

OCTOBER 2015

News From National | October 2015

In this issue of News From National, we'll cover Bylaw and Operation Manual changes, upcoming chapter form deadlines, DEC nominations, and much more!



OPERATIONS MANUAL AND BYLAW CHANGES

OPERATIONS MANUAL CHANGE

A letter from BMW CCA Board President, Steve Johnson, in regards to the change:

Dear Fellow BMW CCA Officers,

The BMW Board has recently taken action to strengthen our policy of inclusiveness—not just because we felt that this was something we needed to do, but because our members have told us it needed to happen. As President, I have received both written and verbal communication from our members pointing out that we do not always reflect the inclusiveness we espouse—and that sadly, in some cases, the attitudes, actions, and comments by some members have caused others to leave the Club—or kept others from joining.

[Continue reading the letter here >>](#)

2.10.1 BMW CCA Members Standards of Conduct

The mission of the BMW CCA, is to enhance the BMW experience for our members by providing services, support, information and activities that promote camaraderie and encourage social awareness and responsibility.

The BMW CCA is an organization that welcomes everyone, whatever his or her age, background or car model. Discrimination based upon race, color, national origin, sex, marital status or sexual orientation, age, disability, religious beliefs, veteran status, genetic information, or any other lawfully protected category by any member or chapter of the BMW Car Club of America is prohibited.

With a large membership, it is appropriate to establish basic standards of conduct that govern our interactions with each other. Therefore, the following Standards of Conduct have been established. Changes shall require a majority vote of the Board of Directors.

BYLAWS CHANGE

The Board of Directors of the BMW Car Club of America proposed the following bylaws change and members subsequently voted in favor of it. The change allows the Annual Meeting and Chapter Congress to be combined. Holding both simultaneously saves time, money, and resources for the national Club and local chapters.

Old Bylaw

Article 7 Section 6

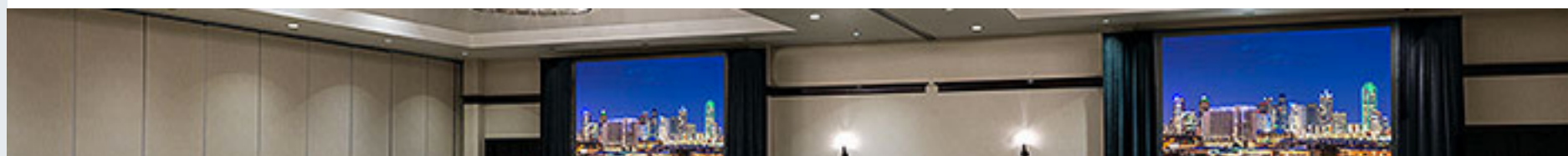
The annual meeting shall be held within the first three months of the year.

New Bylaw:

Article 7 Section 6

The annual meeting shall be held before the end of the second quarter of the year.

All members were able to vote on this amendment from September 1 through September 30, 2015 at 5:00 p.m. EDT. Those members who were not able to vote online were able to request a ballot by writing or calling the National Office.





SAVE THE DATE: 2016 ANNUAL MEETINGS

There will not be a Chapter Congress in 2016, however there will be a combined Driving Events Committee and Club Racing meeting, along with a Board and Annual Meeting. The meetings will be held at the Westin Dallas Fort Worth Airport on Friday, April 29, through Sunday, May 1, 2016. Registration will open in early 2016.

BMW CCA Board Meeting and Annual Meeting

Date: Friday, April 29, 2016
Location: The Westin Dallas Fort Worth Airport
4545 W. John Carpenter Freeway
Irving, TX 75063

Driving Events Committee and Club Racing Stewards Conference

Date: Saturday, April 30 - Sunday, May 1, 2016
Location: The Westin Dallas Fort Worth Airport
4545 W. John Carpenter Freeway
Irving, TX 75063



REMINDER FOR CHAPTER TREASURERS

The year is quickly coming to a close, so please keep track of the paperwork necessary to apply for charity matching funds at the start of the year. Also, if your chapter has paid a contractor \$600 or more during the year, you will need to obtain a W-9 from them, so you can timely prepare 1099's in January.

Accounting Questions? If you have questions as you begin closing the books, working on a budget, etc. you are welcome to call or e-mail Lindsey Branston, Director of Financial Operations, at (864) 438-0961 or lbranston@bmwcca.org.

IRS FILING REQUIREMENTS

All chapters are required to submit a tax return to the IRS and send a copy to the National Office along with the chapter financial statements being submitted. If any questions arise,

please feel free to contact Lindsey Branston (lbranston@bmwcca.org or 864-438-0961) at the National Office.



CHAPTER ADMIN FORMS

Please note: You must log in to the website to access these forms.

Chapter Report—DUE JANUARY 15

Email addresses for whom to send electronic chapter reports to.

[Chapter Reports Form >>](#)

Printed Label Request

Please keep in mind that printing and shipping labels that are not required each month is both time consuming and costly. Mailing labels will be sent on request as needed.

Chapter Comp Listing Request—DUE JANUARY 15

Please use this form to assign the individuals or businesses of your choice to the *Roundel* complimentary mailing list. The listings you include will receive a free copy of *Roundel* each month for one year. Keep in mind that all BMW dealerships currently receive a complimentary issue. The number of listings allotted to each chapter is based on one (1%) percent of your membership as shown on your monthly membership report.

[Chapter Comp Listing Request Form >>](#)

2015 Charity Matching Funds Program Application—DUE JANUARY 31

BMW CCA chapters that conducted charitable or public service activities in 2015 may request matching funds in 2016. Please note that eligible activities include not only fund-raising events, but other activities in which the chapter provided service involvement and assistance to a worthwhile cause or community activity, including donations to registered charities. This packet contains the application form and instructions. Please limit your submissions to the information on the application form.

Applications must be received at the BMW CCA National Office, Attn: Lindsey Branston, no later than January 31, 2016. They will be checked for completeness.

[Download the Charity Matching Funds Application >>](#)

Chapter Administration—DUE MARCH 15

This form is MANDATORY and MUST be submitted each year to the National office by March 15. Please list all officers and chairs, even if there are no changes from last year. Afterwards, anytime there is an update to your chapter, this form must be updated. Only changed information should be resubmitted.

[Chapter Administration Form >>](#)

Chapter Financial Statements—DUE MARCH 31

This form is no longer a PDF file and is now a module on the National website. You can access it by visiting [Chapter Financial Statement Form >>](#).

Chapter Tax Returns—DUE MAY 15

All Chapters are required to submit a tax return to the IRS and send a copy to the National Office along with the chapter financial statements being submitted. If any questions arise, please feel free to contact Lindsey Branston (lbranston@bmwcca.org or 864-438-0961) at the National Office.



NOMINATION OF 2016-2018 DRIVING EVENTS COMMITTEE REGIONAL REPRESENTATIVE

Now is the time to nominate candidates for regional representatives to the National Driving Events Committee (DEC). The positions of **North Atlantic and Pacific Regions** representatives are up for election and may be nominated using this form. Please note, the term is for three years.

BMW CCA supports driving events conducted by chapters and at events such as Oktoberfest. The Driving Events Program is intended to promote driver education and safety by providing a framework for members to improve their driving skills in a fun and safe environment.

The Driving Events Committee is responsible for planning and overseeing the BMW CCA Driving Events Program. The Committee will:

- Update, maintain and enforce the Driving School, Autocross, and other Minimum Standards published in the Operations Manual.
- Monitor the Driving School Standards – In the event of a chapter violation, the elected DEC representative for that region will work with chapter representatives to arrive at an amicable solution that meets the standards. If the regional representative and the DEC as a whole cannot affect a solution, the matter will be referred to the National Board for resolution.

- Facilitate and oversee the National Driving School Instructor Training (ITS) Programs.
- Assist chapters in creating or improving their driving events programs. The Driving Events Committee consists of one representative from each region to be elected by chapter representatives in each region. Additional members may be appointed by the National Board as deemed necessary.

Nominations for regional representatives to the DEC must be received at the National Office no later than Friday, November 13, 2015, 5:00 pm eastern time. Both the nominator and the nominee must be BMW CCA members who reside in the region for which the nomination is being made. The attached form may be used to submit nominations, or nominations may be submitted by letter, but must include the name, address, BMW CCA member number and signature of the nominator, and the name, address, and BMW CCA member number of the nominee. Nominees may include a 300-word candidacy statement that will be included with the ballots for their region.

Before their names are placed on the ballot, nominees will be contacted to confirm that if elected, they will serve.

[DEC Nomination Form >>](#)



RECOGNITION PROGRAM COMMITTEE

The Recognition Program Committee will recognize and honor individual club members, chapters, and members of industry for outstanding achievements and exceptional dedication. This committee is comprised of five dedicated BMW CCA members throughout the United States, and each BMW CCA Region will be aligned with a Recognition Program Committee (RCP) Member to ensure constant contact is available for any questions.

Now Accepting Nominations!

Submit your nomination for a BMW CCA member or a business today! Please note, chapter awards are based on performance metrics outlined in the award description and are not available for nomination.

[Submit Nomination >>](#)

For more information, visit the [RPC page on bmwcca.org](#) or email recognition@bmwcca.org.



Enroll Today!
Enroll Now | Watch Video

800-599-2902
Contact Us | Live Chat



BMW CCA MEMBER BENEFIT SPOTLIGHT: PARTNERSHIP

Exclusive discounts on select FedEx® services.

When you enroll in the BMW CCA Shipping Program, a free BMW CCA member benefit, you save up to 27%* on select FedEx® services. If you already have a FedEx account, it's a no-brainer! PartnerShip will ensure you're receiving the best possible pricing and link the discounts to your existing account. If you are not currently using FedEx, an account will be created for you when you enroll. Either way, you'll be on your way to saving!

[ENROLL >>](#)

Visit PartnerShip.com/BMWCCA for complete program details. If you have any questions call (800) 599-2902 or email sales@PartnerShip.com.

*Includes a bonus 5% online processing discount. Full details available at www.PartnerShip.com/BMWCCA/FedExdiscounts.

Looking for freight discounts?

Fast, Free, and Straightforward Freight Quotes

As a member of BMW CCA, you have access to the most competitive freight rates in your industry. PartnerShip® is here to help you save time and money on every LTL (less-than-truckload), truckload, tradeshow, or expedited freight shipment!

Visit PartnerShip.com/Quote to request a free, no obligation rate quote and see how much you can save with the industry's top freight carriers! If you have any questions about freight services through PartnerShip, call (800) 599-2902 or email sales@PartnerShip.com.

MORE INFORMATION:

To access all of the chapter admin forms and many other helpful tools designed specifically for chapter officers please login to the website [here](#).

QUESTIONS?

Phone: (864) 250-0022

E-mail: questions@bmwcca.org

Address: 640 South Main Street,
Suite 201 Greenville, SC 29601

