



NEWS FROM NATIONAL

- ▶ [BMW CCA Home](#)
- ▶ [Forward to a Friend](#)
- ▶ [Unsubscribe](#)

Wow, what a year it has been! From the wildly successful Oktoberfest celebration in Monterey to the famed gathering on German Hill at the Pittsburgh Vintage Grand Prix—this has been an incredible year for our Club.

As things wind down in 2013, we look towards the new year! In this edition of News From National we'll talk about the upcoming National Conference in Dallas, chapter forms and deadlines, and the regional events newsletter schedule for 2014.



2014 NATIONAL CONFERENCE

Save the date! Make plans to join us in Dallas, Texas, Friday, March 14 through Sunday, March 16, 2014 for a combined Chapter Congress, Driving Events Committee, and Club Racing Stewards Conference along with a BMW CCA Board Meeting and Annual Meeting.

Chapter Congress, Driving Events Committee, and Club Racing Stewards Conference

Dates: Friday, March 14, 2014—Sunday, March 16, 2014

Location: The Westin Dallas Fort Worth Airport, 4545 W. John Carpenter Freeway, Irving, TX 75063

BMW CCA Board Meeting and Annual Meeting

Date: Friday, March 14, 2014

Location: The Westin Dallas Fort Worth Airport, 4545 W. John Carpenter Freeway, Irving, TX 75063

Registration will open in mid-January 2014 for the conference.

Travel Policy

The BMW CCA will provide transportation, hotel, and meals on-site for chapter

presidents and one DEC delegate. Please note: parking, meals in route, and any other charges will not be covered by BMW CCA. Additional attendees are welcome, but will not be reimbursed for associated expenses. Rooms are based on double occupancy, and each attendee must let the National Office know with whom they will be sharing a room. If you do not have a roommate, the office will choose for you. If you would like a private room, BMW CCA will cover 1/2 the room rate.

Flight Arrangements

The National Office will publish a maximum reimbursement list on January 15 for flights.

Driving Arrangements

Chapter presidents and selected DEC representatives who drive to the conference will be reimbursed at a rate of \$0.565 per mile round trip (not to exceed the maximum flight reimbursement).

Guests

You may bring a guest. If your guest wishes to attend meal functions you will be charged.

Hotel Reservations

Hotel fees are being paid by the National Office for chapter presidents and one DEC delegate. Rooms for additional attendees are \$84 a night before tax, and reservations must be made through the National Office by Thursday, February 20. You will need a credit card to cover incidentals.

Questions?

If you have questions or would like to request additional information about the upcoming National Conference please contact Jackie Bechek, Director of National Events, at jbechek@bmwcca.org or (864) 438-3403.



REMINDER FOR CHAPTER TREASURERS

The year is quickly coming to a close, so please keep track of the paperwork necessary to apply for charity matching funds at the start of the year. Also, if your chapter has paid a contractor \$600 or more during the year, you will need to obtain a W-9 from them, so you can timely prepare 1099's in January.

Accounting Questions? If you have questions as you begin closing the books, working on a budget, etc. you are welcome to call or e-mail Lindsey Branston, Director of Financial Operations, at (864) 438-0961 or lbranston@bmwcca.org.

IRS FILING REQUIREMENTS

Please note ALL Chapters are required to submit a tax return to the IRS and send a copy to the National Office along with the chapter financial statements being submitted. Attached are further details regarding this matter. If any questions

arise, please feel free to contact Lindsey Branstion (lbranstion@bmwcca.org or 864-438-0961) at the National Office.

You can download the [filing requirements document](#) here.



CHAPTER ADMIN FORMS

Chapter PDF forms are being phased out and replaced with online forms. These forms are available only to those listed as your chapter's board, and you must be logged in.

You can access the [Chapter Admin Forms](#) here.

Chapter Report—***DUE JANUARY 15***

Email addresses for whom to send electronic chapter reports to.

NEW! <https://www.bmwcca.org/reports>

Printed Label Request

Please keep in mind that printing and shipping labels that are not required each month is both time consuming and costly. Mailing labels will be sent on request as needed.

Chapter Comp Listing Request—***DUE JANUARY 15***

Please use this form to assign the individuals or businesses of your choice to the *ROUNDEL* complimentary mailing list. The listings you include will receive a free copy of *ROUNDEL* each month for one year. Keep in mind that all BMW dealerships currently receive a complimentary issue. The number of listings allotted to each chapter is based on one (1%) percent of your membership as shown on your monthly membership report.

NEW! <https://www.bmwcca.org/chaptercomp>

Chapter Administration—***DUE MARCH 15***

This form is MANDATORY and MUST be submitted each year to the National office by March 15. Please list all officers and chairs, even if there are no changes from last year. Afterwards, anytime there is an update to your chapter, this form must be updated. Only changed information should be resubmitted.

NEW! <https://www.bmwcca.org/chapteradminform>

Chapter Financial Statements—***DUE MARCH 31***

This form is no longer a PDF file and is now a module on the National website. You can access it by visiting www.bmwcca.org/chap_fin_stmt.

Events Insurance Rebate Request

NEW! <https://www.bmwcca.org/insurancerebate>

2013 Charity Matching Funds Program Application—***DUE APRIL 15***

BMW CCA chapters that conducted charitable or public service activities in 2013 may request matching funds in 2014. Please note that eligible activities include not only fund-raising events, but other activities in which the chapter provided service involvement and assistance to a worthwhile cause or community activity,

including donations to registered charities. This packet contains the application form and instructions. Please limit your submissions to the information on the application form.

In addition to qualifying for the Charity Matching Funds Program, a special opportunity exists for donations made between August and December 2013. A donor has stepped forth in the Foundation's capital campaign to match all donations made by BMW CCA members and Chapters, up to a total of \$250,000. Therefore your chapter's donation will not only go to a very worthy cause, it can more than double with the Charity Matching Funds program and the Matching Grant.

Applications must be received at the BMW CCA National Office, Attn: Lindsey Branston, no later than April 15, 2014. They will be checked for completeness.

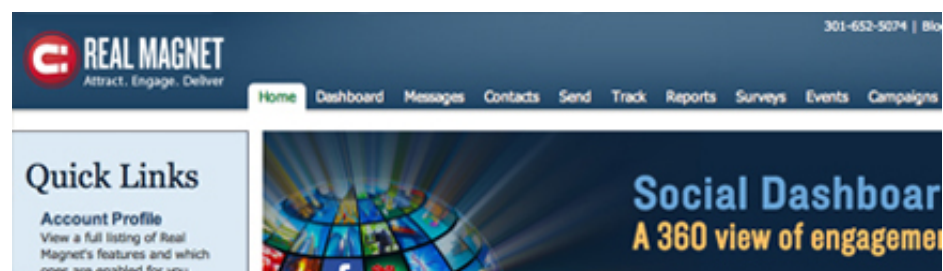
Download the [Charity Matching Funds Application](#).

View the [2012 Charity Matching Funds Program Results](#).



NATIONAL OFFICE CLOSED FOR CHRISTMAS AND NEW YEARS

The National Office will be closed December 24-25 and December 31-January 1, so that our staff may spend time with their families during the holidays. The office will return to regular business hours on Thursday, January 2 at 8:30 a.m. EST. As always, you can update or renew your membership online at bmwcca.org.



MAGNET MAIL TRAINING AVAILABLE

If you use Magnet Mail to create, send, and track your chapter's email communications we would like to invite you to an upcoming training session. If interested, please e-mail Stephen Elliott, Director of IT, at selliott@bmwcca.org with the dates and times you would be available for training. The cost of each session is \$125, but will be split among all participants.



OKTOBERFEST 2014 PRESENTED BY MICHELIN IN BEAVER CREEK, COLORADO | JUNE 16–20

Fresh off an amazing event in Monterey, we have announced the location and dates for our 45th Annual Oktoberfest celebration, which will be held next June 16–20, in Beaver Creek, Colorado. It's never too early to start planning for O'Fest, especially when we have a mid-summer date. Beaver Creek is located just west of Vail, approximately two hours from Denver, Colorado. The mountain village should provide an exquisite setting from the 45th annual celebration of all things BMW! Look for registration and the room block to open up in early 2014!

[Watch the Preview Video](#)



VIDEO: OKTOBERFEST 2013 MONTEREY

If you attended O'fest this year, you may have seen three young men filming throughout the week. Green Mountain Chapter members David Rose, Nick Parente, and Andres Avale of HittingRedline.com gathered countless hours of footage—and now they have assembled a phenomenal video that captures the true spirit of the event.

If you weren't able to make it to Monterey, now you can see what all the fuss was about—and if you were there, get ready to relive the magic that was O'Fest 2013. All the elements aligned—the weather, the location, the cars, the people—to make what many believe to be the best Oktoberfest celebration ever held. If you can't wait for the next O'Fest, we hope this little reminder will hold you over until next year. Remember, there are only 207 days until we do it all again, June 16–20, 2014 in Beaver Creek, Colorado!

[Watch the O'Fest 2013 Video](#)



2014 REGIONAL EVENTS NEWSLETTER SCHEDULE

If some of your chapter's events are missing from the National Calendar, please add those events at least one week prior to your region's next event newsletter release date.

We will deploy the newsletter to every member of your region. Chapters are required to have all event dates, descriptions, and links submitted to the National Events Calendar one week prior to the actual email send date. Every region will have four of these email Newsletters per year. Events not entered into the National Calendar will not be included in the email.

To see an example of a Regional Events Email Newsletter [click here](#).

How To Enter Your Chapter's Events

To enter events for inclusion in the e-mail newsletter, events app, National Calendar, and *Roundel*, please follow the link below. This link will bring you to a page with instructions after you login.

Enter chapter events here: <http://www.bmwcca.org/events/email>

Helpful Tip: Make sure to include your chapter's name in the event title, so that it's easily identifiable on the National Calendar. You may need to abbreviate your chapter's name to meet the 30 character limit for event titles.

Official 2014 Schedule

North Atlantic

Q1: Calendar Entry Deadline: Jan. 23 | Email Send Date: Jan. 30
Q2: Calendar Entry Deadline: April 24 | Email Send Date: May 1
Q3: Calendar Entry Deadline: July 3 | Email Send Date: July 10
Q4: Calendar Entry Deadline: Oct. 23 | Email Send Date: Oct. 30

North Central Region

Q1: Calendar Entry Deadline: Jan. 30 | Email Send Date: Feb. 6
Q2: Calendar Entry Deadline: May 1 | Email Send Date: May 8
Q3: Calendar Entry Deadline: July 10 | Email Send Date: July 17
Q4: Calendar Entry Deadline: Oct. 30 | Email Send Date: Nov. 6

Pacific Region

Q1: Calendar Entry Deadline: Feb. 6 | Email Send Date: Feb. 13
Q2: Calendar Entry Deadline: May 8 | Email Send Date: May 15
Q3: Calendar Entry Deadline: July 17 | Email Send Date: July 24
Q4: Calendar Entry Deadline: Nov. 6 | Email Send Date: Nov. 13

South Atlantic Region

Q1: Calendar Entry Deadline: Feb. 13 | Email Send Date: Feb. 20
Q2: Calendar Entry Deadline: May 15 | Email Send Date: May 22
Q3: Calendar Entry Deadline: July 24 | Email Send Date: July 31
Q4: Calendar Entry Deadline: Nov. 13 | Email Send Date: Nov. 20

South Central Region

Q1: Calendar Entry Deadline: Feb. 20 | Email Send Date: Feb. 27
Q2: Calendar Entry Deadline: May 22 | Email Send Date: May 29
Q3: Calendar Entry Deadline: July 31 | Email Send Date: Aug. 7
Q4: Calendar Entry Deadline: Nov. 20 | Email Send Date: Nov. 27

All the best,

BMW Car Club of America
640 South Main Street, Suite 201
Greenville, SC 29601
www.bmwcca.org

TEL: 864.250.0022
FAX: 864.250.0038

© Copyright 2013 BMW Car Club of America

To ensure delivery of HTB Communications, please add 'bmwcca@bmwcca.org' to your email address book or Safe Sender List. If you are still having problems receiving our communications, see our [white-listing page](#) for more details.

640 South Main Street, Suite 201, Greenville, SC 29601